

Upper Moreland High School
3000 Terwood Road
Willow Grove, PA 19090

July, 2018

Dear Senior or Junior:

The following packet contains important information about student parking for the 2018-2019 school year. Student parking will be limited to seniors and juniors and parking permits will be issued via a lottery system. **PLEASE REVIEW THIS INFORMATION CAREFULLY.**

- If you would like to be considered for a parking permit, you must complete the information on the attached application form and return it to Mrs. DiSandro at the high school no later than 3:00 p.m. on Friday, August 17, 2018.
- Seniors and Juniors should complete all information requested and return the completed packet to the high school office. When returning your application, a photo copy of your valid PA drivers' license, vehicle registration and insurance card need to be included with your application. If any of these are missing, your application will not be accepted.
- If you are selected in the lottery, you will be notified during the week of August 20th.
- A Student Parking Fee of \$50 per student permit will be collected. Payment may be made online at <https://uppermorelandsd.revtrak.net/>. All checks are payable to Upper Moreland School District. Students will be issued an assigned parking lot, numbered space, and a placard to be hung on the car mirror. Students must display their parking permits on their inside mirror beginning the first day of school, September 4, 2018. **IF YOU HAVE NOT BEEN ISSUED A PARKING PERMIT, YOU CANNOT PARK ON SCHOOL PROPERTY.**

NOTE: Students that **DO NOT** have a valid PA Driver's License should not apply.

On campus parking privileges are **NOT** guaranteed.

**UPPER MORELAND HIGH SCHOOL
PARKING PROCEDURES AND ENFORCEMENT
2018-19**

- 1. All students that aspire to drive to school and park on campus are required to apply for a parking permit. Students may attain a Student Parking Registration Packet at the high school building. All applications must be received by Friday, August 17th no later than 3:00 p.m. Applications will not be accepted after that date and incomplete applications will not be included in the lottery. All applications will be reviewed and processed by a building administrator. The student's name will then be entered into a lottery system to be issued a parking permit. If you are selected in the lottery, you will be notified during the week of August 25th.**
- 2. Parking privileges will be issued to Seniors in A Lot (Class of 2019), then Juniors (Class of 2020) in D Lot available spaces. There will be no parking privileges granted to sophomores and freshmen unless approved by an administrator. A fee of \$50 (check, money order or cash) per student permit will be collected at the time that the parking privileges are granted.**
- 3. Payment may be made online at <https://uppermorelandsd.revtrak.net/>. All checks are payable to Upper Moreland School District. Students will be issued an assigned parking lot, numbered space, and a placard to be hung on the car mirror. Students must display their parking permits on their inside mirror beginning the first day of school, September 4, 2018. **IF YOU HAVE NOT BEEN ISSUED A PARKING PERMIT, YOU CANNOT PARK ON SCHOOL PROPERTY.****
- 4. Students with outstanding obligations (library fines, detentions, parking fines, etc.) will not have their parking application processed until all obligations are met.**
- 5. Students who accrue any obligation during the school year will be given a set time to resolve them. Failure to do so may result in the loss of driving privileges and activities.**
- 6. Any student violating school parking rules will be issued a 1st warning and then a \$15.00 ticket upon further violations. These tickets are the same as any other school obligation and will be paid. Failure to do so may result in the loss of driving privileges and activities.**

- 7. Students are permitted to park in “A”, and “D” lots ONLY.**
These lots are designated for student parking. These parking spaces are identified with a lot letter and number. Students must park in one space and in between two white painted parallel lines customarily recognized as a “parking space.” Students granted parking privileges will be assigned a lot and a numbered space in that lot. These students must park in the appropriate numbered parking space designated by the assistant principal.
- 8. Students are not permitted to park in the following designated areas:**
 - a. Staff lots**
 - b. Visitor spaces**
 - c. Handicapped spaces – unless authorized by displaying a Handicapped registration plate or placard designated for the student use**
 - d. Fire zones**
 - e. No Parking Areas**
 - f. On the grass**
 - g. Blocking driveways or other access areas**
 - h. Any other area not designated for student parking**
- 9. Student drivers that are identified by a staff member as speeding or driving recklessly will immediately forfeit his/her parking privileges for the remainder of the semester or school year. Students will NOT be refunded their parking fee.**
- 10. Cars will be ticketed for any of the above reasons and for speeding or reckless driving.**
- 11. Lost or stolen permits should be reported immediately to the Assistant Principal.**
- 12. Additional disciplinary action may be taken for any student who continually violates parking lot regulations, which includes loss of privileges for a period of time deemed appropriate by the assistant principal or management assistant.**
- 13. Students who continue to accumulate disciplinary referrals over a period of time may lose their parking privilege for a period of time deemed appropriate by the Administrative Team.**
- 14. Student Parking Fee: \$50.00**

UPPER MORELAND HIGH SCHOOL PARKING APPLICATION
Please Print

Date: _____

Student's Name _____

Grade _____ **Contact Phone No:** _____

Driver's License Number: _____

Insurance Company/Registration: _____

Vehicle Make, Model, and Color: _____

License Plate Number: _____

If you will be driving another vehicle at any time during the school year, please provide that information below:

Vehicle Make, Model and Color: _____

License Plate Number: _____

I have read the Student Parking Registration packet and completely understand the privileges I have been afforded as a licensed driver, parking on the property of the Upper Moreland School District.

Student Name and Grade (Please Print) _____

Student Signature: _____

OFFICE USE ONLY BELOW

_____ **Driver's License** _____ **Vehicle Registration** _____ **Insurance Card**

Permit Fee Paid: Check No. _____ Cash _____

Permit Number Issued: _____ **Date** _____

Issued By: _____ **Date:** _____