

Multiple Occupancy Registration Checklist

- Multiple Occupancy Certification by Owner (page 1)**
Notary signature and seal

- Multiple Occupancy Affidavit (page 2)**
Notary signature and seal

- Proof of Resident Ownership (must provide 1 of the following)**
 - Property Deed or Lease
 - Real Estate Tax Bill
 - Settlement Papers

- In addition to one of the above:** (Parent/ Guardian must provide 2 of the following within 30 days of receipt of the Multiple Occupancy Certification)
 - Current Utility Bill (Electric, Cell Phone, Cable, Water, Gas)
 - Driver's License, Photo Identification, and/or Vehicle Registration or Pay Stub Voucher

PLEASE NOTE:

Parent must provide (2) residency documents on a yearly basis in order to maintain Multiple Occupancy Status

Thank you,

Jaime DeMeester
Director of Special Education and Student Services

Certification of Multiple Occupancy by Owner

Date: _____

I, _____, certify that I am the legal owner/lessor of the property at _____, located in the Upper Moreland Township School District boundaries.

I further swear that _____ is living at the above address on a permanent basis with the following child(ren):

I assume responsibility for notifying the Upper Moreland Township School District should the above circumstance change.

Signature of Owner/ Lessor

Relationship to Parent/Child

Signature of Notary

Date

Notary Seal:

Affidavit of Residence

I, _____, certify that I am the parent and/or legal guardian of the following children:

I am further certifying that I am currently residing in the Upper Moreland Township School District in a home/ apartment owned/ leased by an Upper Moreland Township resident. A certification from the owner/ lessor is attached.

I assume responsibility for notifying the Upper Moreland Township School District should the above circumstances change.

I signing this affidavit I am attesting to the fact that I am living with _____ on a permanent basis as a multiple occupant and am hereby a resident of Upper Moreland Township. I am further certifying that I am able to provide additional documentation with an Upper Moreland Township address, including utility bills, driver’s license, and vehicle registration. I understand that I will need to update this information on an annual basis.

As with students who are attending Upper Moreland Township School District on an affidavit, the District reserves the right to conduct neighborhood observations, contact the legal owner of the property and otherwise certify that you are residing in the Upper Moreland Township School District. Should it be determined that you are not meeting the conditions of the affidavit, you will be liable to reimburse the Upper Moreland Township School District the current tuition rate for those days of improper attendance at Upper Moreland Township School District, in addition to legal fees, court costs, and administrative costs.

Signature of Parent/Guardian

Relationship to Child(ren)

Location of Property

Notary Signature Date

Notary Seal: