

**Upper Moreland High School  
3000 Terwood Road  
Willow Grove, PA 19090**

**August, 2019**

**Dear Senior or Junior:**

**The following packet contains important information about student parking for the 2019-2020 school year. Student parking will be limited to seniors and juniors and parking permits will be issued via a lottery system. PLEASE REVIEW THIS INFORMATION CAREFULLY.**

- **If you would like to be considered for a parking permit, you must complete the information on the attached application form and return it to Mrs. DiSandro at the high school no later than 4:00 p.m. on Thursday, August 15, 2019. PLEASE BE AWARE THAT THE SCHOOL WILL BE OPEN MONDAY THROUGH THURSDAY ONLY FOR DROP OFF.**
- **Seniors and Juniors should complete all information requested and return the completed packet to the high school office. When returning your application, a photo copy of your valid PA drivers' license, vehicle registration and insurance card need to be included with your application. If any of these are missing, your application will not be accepted.**
- **If you are selected in the lottery, you will be notified during the week of August 19th.**
- **Students issued parking privileges will report to Mrs. DiSandro in the high school office to pay the \$50 parking fee (Check – Upper Moreland School District, money order or cash) and be issued an assigned parking lot, numbered space and a placard to be hung on your car mirror. Students must display their parking permits on their inside mirror beginning the first day of school, September 3, 2019. IF YOU HAVE NOT BEEN ISSUED A PARKING PERMIT, YOU CANNOT DRIVE TO SCHOOL.**
- **NOTE: Students that DO NOT have a valid PA Driver's License should not apply.**
- **On campus parking privileges are NOT guaranteed.**

**UPPER MORELAND HIGH SCHOOL  
PARKING PROCEDURES AND ENFORCEMENT  
2019-2020**

- 1. All students that aspire to drive to school and park on campus are required to apply for a parking permit. Students may attain a Student Parking Registration Packet at the high school building beginning August 5th or on-line on the School District website. All applications must be received by Thursday, August 15<sup>th</sup> no later than 4:00 p.m. Applications will not be accepted after that date and incomplete applications will not be included in the lottery. All applications will be reviewed and processed by Mr. Feeley (Dean of Students) when the student's name will enter a lottery system to be issued a parking permit. If you are selected in the lottery, you will be notified during the week of August 19, 2019.**
- 2. Parking privileges will be issued to seniors, (Class of 2020), then juniors if spaces are available (Class of 2021). There will be no parking privileges granted to sophomores and freshmen. A fee of \$50 (check, money order or cash) per student permit will be collected at the time that parking privileges are granted. Parking placards are to be hung on the rear view mirror of any vehicle that is parked on the Upper Moreland High School campus during school hours. (All checks should be made payable to: Upper Moreland School District).**
- 3. Parking fee is \$50. The preferred method of payment will be check or money order although cash will be accepted. (All checks made payable to: Upper Moreland School District). If you prefer, you can make a payment online through our school district website fee payment center.**
- 4. Students with outstanding obligations (library fines, detentions, parking fines, etc.) will not have their parking application processed until all obligations are met.**
- 5. Students who accrue any obligation during the school year will be given a set time to resolve them. Failure to do so may result in the loss of driving privileges and activities.**
- 6. Any student violating school parking rules will be issued a 1<sup>st</sup> warning and then a \$15.00 ticket upon further violations. These tickets are the same as any other school obligation and will be paid. Failure to do so may result in the loss of driving privileges and activities.**

- 7. Students are permitted to park in A Lot and D (Cold Spring) lots ONLY. These lots are designated for student parking. These parking spaces are identified with a lot letter and number. Students are not permitted to park in the Staff or Visitor sections of 800. Students must park in one space and in between two white painted parallel lines customarily recognized as a “parking space.” Students granted parking privileges will be assigned a lot and a numbered space in that lot. These students must park in the appropriate numbered parking space designated by the assistant principal.**
- 8. Students are not permitted to park in the following designated areas:**
  - a. Staff lots**
  - b. Visitor spaces**
  - c. Handicapped spaces – unless authorized by displaying a Handicapped registration plate or placard designated for the student use**
  - d. Fire zones**
  - e. No Parking Areas**
  - f. On the grass**
  - g. Blocking driveways or other access areas**
  - h. Any other area not designated for student parking**
- 9. Student drivers that are identified by a staff member as speeding or driving recklessly will immediately forfeit his/her parking privileges for the remainder of the semester or school year. Students will NOT be refunded their parking fee.**
- 10. Cars will be ticketed for any of the above reasons and for speeding or reckless driving.**
- 11. Lost or stolen permits should be reported immediately to the Assistant Principal.**
- 12. Additional disciplinary action may be taken for any student who continually violates parking lot regulations, which includes loss of privileges for a period of time deemed appropriate by the assistant principal or management assistant.**
- 13. Students who continue to accumulate disciplinary referrals over a period of time may lose their parking privilege for a period of time deemed appropriate by the assistant principal or management assistant.**

**UPPER MORELAND HIGH SCHOOL PARKING APPLICATION**  
**Please Print**

**Date:** \_\_\_\_\_

**Student's Name** \_\_\_\_\_

**Grade** \_\_\_\_\_ **Contact Phone No:** \_\_\_\_\_

**Driver's License Number:** \_\_\_\_\_

**Insurance Company/Registration:** \_\_\_\_\_

**Vehicle #1 Make, Model, and Color:** \_\_\_\_\_

**License Plate No.** \_\_\_\_\_

**Vehicle #2 Make, Model, and Color:** \_\_\_\_\_

**License Plate No.** \_\_\_\_\_

**I have read the Student Parking Registration packet and completely understand the privileges I have been afforded as a licensed driver, parking on the property of the Upper Moreland School District.**

**Student Name and Grade (Please Print)** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

***OFFICE USE ONLY BELOW***

\_\_\_\_\_ **Driver's License** \_\_\_\_\_ **Vehicle Registration** \_\_\_\_\_ **Insurance Card**

**Permit Fee Paid:** **Check No.** \_\_\_\_\_ **Cash** \_\_\_\_\_

**Permit Number Issued:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Issued By:** \_\_\_\_\_ **Date:** \_\_\_\_\_